

Benefits Enrollment Packet (Group 145Y) Child Care

Open Enrollment November 7th – November 18th

OPEN ENROLLMENT CHECKLIST

Review your benefit packet before making your selections.

 If you decide to keep the same benefits as last year, you do not need to make benefit elections. Your options will slide to the new plan automatically. Although Open Enrollment can be a great time to update your beneficiaries and address through the MESSA Member Portal Website.

✓ Visit the <u>MESSA</u> website (<u>https://secure.messa.org/MemberPortal/Login</u>) and select Open Enrollment to select your 2023 benefits. Open Enrollment User Guide instructions included in this packet.

✓ If you are eligible and elect to Opt Out of medical insurance to receive the monthly stipend incentive, you must complete the Health Benefit Opt Out Form found in this packet. You will also need to provide supporting documentation as required.*

MESSA will not show the hourly employees' cost share amount as it is dependent on the number of hours you work. Please refer to cost share amounts in this packet.

*All completed forms and supporting documentation are due to the RCS Benefits Coordinator's office within thirty (30) days of your benefits eligibility date, to ensure timely processing of your benefits and payroll deductions. Forms and supporting documentation can either be dropped off at the Business Services Office, mailed, or emailed accordingly:

Romeo Community Schools Business Services Department 316 N. Main St. Romeo, MI 48065

employeebenefits@romeok12.org

145Y Full Time Child Care

BC - MES	SSA Choices \$50	0/\$1000
0% C	oinsurance, 3Tie	er RX
Effect	ive Date: 01/01	/2023
Mon	thly Cost (Full Ti	ime)
	Employee	Employer
Single	141.48	616.62
2-Person	1089.09	616.62
Full Family	1506.04	616.62

BG - MES	SSA Choices \$50	0/\$1000
20% (Coinsurance, 3Ti	er RX
Effect	ive Date: 01/01,	/2023
Mon	thly Cost (Full T	ime)
	Employee	Employer
Single	58.64	616.62
2-Person	902.71	616.62
Full Family	1274.10	616.62

CV - MESSA	ABC Plan 1 \$1500	/\$3000 HSA
0% Coinsur	ance, 3Tier RX after	deductible
Effect	ive Date: 01/01	/2023
Mon	thly Cost (Full T	ime)
	Employee	Employer
Single	50.26	616.62
2-Person	883.86	616.62
Full Family	1250.65	616.62

DD - MESSA	ABC Plan 1 \$1500)/\$3000 HSA
20% Coinsu	rance, 3Tier RX after	^r deductible
Effect	ive Date: 01/01	/2023
Mor	ithly Cost (Full Ti	ime)
	Employee	Employer
Single	-	616.62
Single 2-Person	- 743.17	616.62 616.62

DH - MESSA	ABC Plan 2 \$2000)/\$4000 HSA
0% Coinsur	ance, 3Tier RX after	deductible
Effect	ive Date: 01/01	/2023
Mor	thly Cost (Full Ti	ime)
	Employee	Employer
Single	6.82	616.62
2-Person	786.12	616.62
Full Family	1129.02	616.62

MESSA In-Network Plan Comparison - Effective 1/1/2023 Romeo Community Schools - All Employees

	MESSA Choices \$500/\$1,000 0% 3-Tier Rx	MESSA Choices \$500/\$1,000 20% 3-Tier Rx	MESSA ABC Plan 1 \$1,500/\$3,000 HSA 0% 3-Tier Rx	MESSA ABC Plan 1 \$1,500/\$3,000 HSA 20% 3-Tier Rx	MESSA ABC Plan 2 \$2,000/\$4,000 HSA 0% 3-Tier Rx
In-Network Cost Sha	are After Deductible				
Deductible	\$500/\$1,000	\$500/\$1,000	\$1,500/\$3,000	\$1,500/\$3,000	\$2,000/\$4,000
Coinsurance	0%	20%	0%	20%	0%
Blue Cross online visit copay/coinsurance	\$20	\$20	0%	20%	0%
Office visit copay/coinsurance	\$20	\$20	0%	20%	0%
Specialist visit copay/coinsurance	\$20	\$20	0%	20%	0%
Urgent care copay/coinsurance	\$25	\$25	0%	20%	0%
Emergency room copay/coinsurance	\$50	\$50	0%	20%	0%
Total out-of-pocket maximum	\$3,500/\$7,000	\$4,500/\$9,000	\$3,500/\$7,000	\$4,500/\$7,500	\$4,000/\$7,500
Certain Benefit Diffe	erences				
Chiropractic manipulations	Up to 38 visits per calendar year, including therapeutic massage; Covered 100% after deductible; \$20 office visit copay may apply	Up to 38 visits per calendar year, including therapeutic massage; Covered 80% after deductible; \$20 office visit copay may apply	Up to 38 visits per calendar year, including therapeutic massage; Covered 100% after deductible	Up to 38 visits per calendar year, including therapeutic massage; Covered 80% after deductible	Up to 38 visits per calendar year, including therapeutic massage; Covered 100% after deductible
Osteopathic manipulations	Up to 38 visits per calendar year; Covered 100% after deductible; \$20 office visit copay may apply	Up to 38 visits per calendar year; Covered 80% after deductible; \$20 office visit copay may apply	Up to 38 visits per calendar year; Covered 100% after deductible	Up to 38 visits per calendar year; Covered 80% after deductible	Up to 38 visits per calendar year; Covered 100% after deductible
Outpatient physical, occupational and speech therapy	Up to a combined 60 visits per calendar year; Covered 100% after deductible	Up to a combined 60 visits per calendar year; Covered 80% after deductible	Up to a combined 60 visits per calendar year; Covered 100% after deductible	Up to a combined 60 visits per calendar year; Covered 80% after deductible	Up to a combined 60 visits per calendar year; Covered 100% after deductible
Bariatric surgery	Covered 100% after deductible	Covered 80% after deductible	Covered 100% after deductible	Covered 80% after deductible	Covered 100% after deductible
Acupuncture	Covered 100% after deductible	Covered 80% after deductible	Covered 100% after deductible	Covered 80% after deductible	Covered 100% after deductible
Hearing aids	Covered 100% up to a maximum benefit after deductible	Covered 80% up to a maximum benefit after deductible	Covered 100% up to a maximum benefit after deductible	Covered 80% up to a maximum benefit after deductible	Covered 100% up to a maximum benefit after deductible

MESSA In-Network Plan Comparison - Effective 1/1/2023 Romeo Community Schools - All Employees

	MESSA Choices \$500/\$1,000 0% 3-Tier Rx	MESSA Choices \$500/\$1,000 20% 3-Tier Rx	0% 3-Tier Rx	20% 3-Tier Rx	MESSA ABC Plan 2 \$2,000/\$4,000 HSA 0% 3-Tier Rx
Prescription Drugs	3-Tier Rx	3-Tier Rx	3-Tier Rx (after deductible)	3-Tier Rx (after deductible)	3-Tier Rx (after deductible)
34-day supply				-	
Generic drug	\$10	\$10	Free or \$10	Free or \$10	Free or \$10
Preferred brand drug	20% coinsurance (\$40 min - \$80 max)	20% coinsurance (\$40 min - \$80 max)	Free or 20% coinsurance (\$40 min - \$80 max)	Free or 20% coinsurance (\$40 min - \$80 max)	Free or 20% coinsurance (\$40 min - \$80 max)
Non-preferred brand drug	20% coinsurance (\$60 min - \$100 max)	20% coinsurance (\$60 min - \$100 max)	20% coinsurance (\$60 min - \$100 max)	20% coinsurance (\$60 min - \$100 max)	20% coinsurance (\$60 min - \$100 max)
90-day supply				•	
Generic drug, Preferred brand drug, Non-preferred brand drug	2.5x copay of applicable 34-day supply; Available via retail or mail order	2.5x copay of applicable 34-day supply; Available via retail or mail order	2.5x copay of applicable 34-day supply; Available via retail or mail order	2.5x copay of applicable 34-day supply; Available via retail or mail order	2.5x copay of applicable 34-day supply; Available via retail or mail order
Additional Rx Inforn	nation				
Free preventive drug lists	Affordable Care Act (ACA) Free Preventive Drug Coverage	Affordable Care Act (ACA) Free Preventive Drug Coverage	Affordable Care Act (ACA) Free Preventive Drug Coverage and the extended list of ABC Free Preventive Prescriptions; These are FREE before you pay your deductible	Affordable Care Act (ACA) Free Preventive Drug Coverage and the extended list of ABC Free Preventive Prescriptions; These are FREE before you pay your deductible	Affordable Care Act (ACA) Free Preventive Drug Coverage and the extended list of ABC Free Preventive Prescriptions; These are FREE before you pay your deductible

~ The MESSA ABC Plan 1 deductible is subject to change each Jan. 1 to remain HSA-compatible according to IRS rules governing HSAs.

If you have any questions, please contact your MESSA Field Representative, Heather Scott, at 800.292.4910.

Information on this document is a general overview. Refer to MESSA.org and the plan booklets for additional information.

Health Savings Accounts

Health savings accounts (HSAs) are a great way to save money and budget for qualified medical expenses. HSAs are tax-advantaged savings accounts that accompany high-deductible health plans such as the MESSA ABC Plan(s) offered. High deductible health plans (HDHPs) offer lower monthly premiums in exchange for a higher deductible (the amount you pay before insurance kicks in). RCS uses **Health Equity** as the HSA Administrator.

What are the benefits of an HSA?

There are many benefits of using an HSA, including the following:

- **It saves you money.** HDHPs have lower monthly premiums, meaning less money is being taken out of your paycheck.
- It is portable. The money in your HSA is carried over from year to year and is yours to keep, even if you leave the company.
- It is a tax-saver—HSA contributions are made with pre-tax dollars. Since your taxable income is decreased by your contributions, you'll pay less in taxes.

The maximum amount that you can contribute to an HSA in **2023** is \$3,850 for individual coverage and \$7,750 for family coverage. Additionally, if you are age 55 or older, you may make an additional "catchup" contribution of \$1,000. You may change your contribution amount at any time throughout the year as long as you don't exceed the annual maximum.

Only employees enrolled in any of the MESSA high deductible ABC Medical Plans are eligible to participate in the HSA.

HSA Example:

Justin is a healthy 28-year-old single man who contributes \$1,000 each year to his HSA. His plan's annual deductible is \$1,500 for individual coverage. Here is a look at the first two years of Justin's HSA plan, assuming the use of in-network providers. (This example only includes HSA contribution amounts and does not reflect any investment earnings.)

Year 1		
HSA Balance	\$1,000	
Total Expenses: - Prescription drugs: \$150	(-\$150)	
HSA Rollover to Year 2	\$850	
Since Justin did not spend all of his HSA dol not need to pay any additional amounts ou this year.		

Year 2	
HSA Balance	\$1,850
Total Expenses: - Office visits: \$100 - Prescription drugs: \$200 - Preventive care services: \$0 (covered by insurance)	(-\$300)
HSA Rollover to Year 3	\$1,550
Once again, since Justin did not spend all o dollars, he did not need to pay any additiona	

out-of-pocket this year.

Flexible Spending Accounts

Paying for health care can be stressful. That's why RCS offers an employer-sponsored flexible spending account (FSA) administered by **MESSA OptionALL**. Two types of FSA's are available through OptionALL: Health Reimbursement FSA and Dependent Care FSA.

What are the benefits of an FSA?

There are a variety of different benefits of using an FSA, including the following:

- **It saves you money**. Allows you put aside money tax-free that can be used for qualified medical expenses.
- **It's a tax-saver**. Since your taxable income is decreased by your contributions, you'll pay less in taxes.
- It is flexible. You can use your FSA funds at any time, even if it's the beginning of the year.

You cannot stockpile money in your FSA. If you do not use it, you lose it. You should only contribute the amount of money you expect to pay out of pocket that year.

Health Reimbursement FSA

Health Reimbursement FSAs allow you to contribute pre-tax dollars to qualified health care. The maximum amount you may contribute each year is \$3,050.

Employees enrolled in any of the MESSA medical, dental, or vision plans are eligible to participate in the FSA, however, those enrolled in MESSA's high deductible ABC Medical Plans, have the option of enrolling in either the FSA or HSA plan, <u>not both</u>.

Dependent care FSA?

Dependent Care FSAs allow you to contribute pre-tax dollars to qualified dependent care. The maximum amount you may contribute each year is \$5,000.

FSA Example:

FSAs provide you with an important tax advantage that can help you pay for health care expenses on a pretax basis. Due to the personal tax savings you incur, your spendable income will increase. The example that follows illustrates how an FSA can save money.

Bob and Jane have a combined annual gross income of \$45,000 and expect to spend \$3,000 in eligible medical expenses in the plan year. They decide to direct a total of \$2,750 into their FSAs..

	Without FSA	With FSA
Gross income	\$45,000	\$45,000
FSA contributions	\$0	(-\$2,750)
Gross income	\$45,000	\$42,250
Estimated taxes	(-\$5,532)*	(-\$4,999)*
After-tax earnings	\$39,468	\$37,251
Eligible out-of-pocket expenses	(-\$3,000)	(-\$400)
Remaining spendable income	\$36,468	\$36,851
Spendable income increase		\$383

HSA vs. FSA What's the difference?

	HSA	FSA
	Health savings account	Flexible spending account
What is it?	Tax-advantaged account owned by employee that allows the account holder to save and pay for qualified medical expenses	Tax-advantaged account owned by employer that allows employee to pay for qualified medical expenses
Who is eligible?	Individuals covered by a high- deductible health plan (HDHP) and who don't have other, non-HDHP coverage	Any employee, subject to employer- designed exclusions
Who can fund it?	 Individual Employee via payroll deduction Employer 	 Employee via payroll deduction Employer
Maximum annual contribution in 2023	 Individual -\$3,850 Family – \$7,750 (Annual limit is subject to change according to IRS rules) 	 \$3,050 (Annual limit is subject to change according to IRS rules)
Catch-up contributions?	Yes, ages 55 and older until they are enrolled in Medicare at age 65 – \$1,000	No
ls contribution amount adjustable?	Yes	No, unless there is a qualifying life event and the plan document allows for such a change.
Year-over-year carryover of unused funds?	Yes. An HSA is a savings tool. If you don't spend the money during the calendar year, it rolls over to the next year.	No, funds are forfeited to the employer at the end of the year unless the plan document allows for a carryover up to \$610 or has been amended to provide a carryover of all or part of the unused amounts to the 2023 plan year
Interest and earnings?	Yes	No
Is personal health information private?	Yes, employees do not need to disclose private health information to their employer or HSA administrator to get reimbursed.	No, employee has to provide explanation of expenses to employer and/or FSA administrator to get reimbursed.
Investment options?	Yes	No
Portability?	Yes, the employee owns the account and can use it in retirement or if they change employers.	No
If I close my account, can I receive any remaining balance?	Yes, if the employee is age 65 or older, they may close the account and receive any remaining balance without penalties, subject to taxes.	No
Can I pay COBRA premiums or other plan premiums with it?	Yes	No

Additional Benefit Offerings

Employees and dependents enrolled in any of the MESSA medical plans offered are also eligible for the following programs and health resources at no cost:

- Experian Identity Theft and Credit Protection
- NurseLine access 24 hours/7 days a week (1-800-414-2014)
- Livongo Diabetes Management
- MESSA Case Management Programs for most common chronic illnesses:
 - o Asthma Case Management Program
 - o Diabetes Case Management Program
 - Cardiovascular Case Management Program
 - o Medical Case Management Program
- MESSA Wellness Tools
- Blue365 premier health & wellness discounts

The list above is not all inclusive. All MESSA programs and health resources available to MESSA medical plan enrollees can be found on MESSA's website at <u>www.messa.org</u>.

MESSA Gives You Options

All RCS employees are eligible to enroll or participate in MESSA's variable option plans (voluntary plans) at a minimal cost to the employee.

- Group Supplemental Term Life Insurance
- Group Survivor Income Insurance
- Group Dependent Life Insurance
- Group Short Term Disability Income Insurance
- Group Long Term Disability Income Insurance
- Indemnity Plans (Critical Illness Coverage, Hospital Indemnity Coverage, Accident Coverage)

A summary of the MESSA Variable Option Plans and Rates for those plans can be found at:

https://www.messa.org/pdf/messa gives you options.pdf

User Guide Open Enrollment





Accessing MESSA's Online Benefits Website

 Once logged in to your account, click on the "Online benefits website" link in the box on the left side of the screen. (If you do not see this link, logout and log back in and it will appear.)

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ndquin.(I) proges (D				\$3	21.48	Net
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You will receive a pop-up letting you know that you are going to another website.

- Click "Continue".
- This will take you directly to MESSA's Online Benefits Website.

You Are Going to Another Website	
You are going to a website that is not a different privacy policy and level of sec does not endorse, guarantee or monito products or services that are offered o	curity. MESSA is not responsible for and or content, availability, viewpaints,
If you are logged in to our secure area you are visiting another website.	s, your secure session may time out while
	Cancel

Electing Your MESSA Benefits

Step 1 - Click "Make Open Enrollment Elections"



Step 2 - Demographics

- Review your Demographic Information and make any necessary updates.
- When finished, click the "I agree" box and click "Continue".

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Demographics				
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Step 3 - Family Information

- Review/add/edit your Family Information.
- When finished, click the "I agree" box and click "Continue".

Family Information	on			
been entered, click on the pers Note: If you or any of your fam MESSA Group Services at 068	on's name. ily members have a foreign (non-U -855-4167.	To verify or edit the information of a far SA issued) SSN, please contact your B lease do not use the	enefits Administrator or	Your Info Employee Information Family Info Your Benefits Enroll Complete
Adam Tests Male Employee 35 years old (1/1/1985) SEM. 000-87-1111	Sally Tests Female Spouse 35 years old (1/1/1003) DSN: 889-77-5765	Chloe Tests Female Daughter 4 years old (1/1/2016) 0514: 444-65-3333	Add Dependents	Continue

Dependent Information Notice

If you are covered, your eligible dependents include:

- Your spouse
- Your children (including stepchildren, adopted children, and children for whom you are legal guardian; however, foster children are
 not included) until a maximum of the end of the calendar year of their 26th birthday.

NOTE: Your child's spouse and your grandchildren are not covered under this plan.

- Your children beyond the end of the calendar year of their 26th birthday (if covered under this program at the end of the calendar
 year of their 26th birthday and continuously thereafter) who are developmentally disabled or physically handicapped, dependent
 upon you for a majority of their support and who are incapable of self-sustaining employment by reason of their developmental
 disability or physical handicap. (Under no circumstance will mental illness be considered a cause of incapacity nor will it be
 considered as a basis for continued coverage.) Please contact MESSA to obtain the appropriate form to continue coverage.
- Your children beyond the end of the calendar year of their 26th birthday (if covered under this program at the end of the calendar year of their 26th birthday and continuously thereafter) who are full-time students and dependent on you for a majority of their support.
- Your sponsored dependents who are members of your family, either by blood or marriage, who qualify as your dependents under the Internal Revenue Code, were declared as dependents on your federal tax return for the preceding tax year and are continuing in that status for the current tax year. (Children who are no longer eligible for coverage as dependent children cannot be covered as sponsored dependents.)



Step 4 - Electing Benefits

	are now eligible to enroll in your benefits. Be su ming your enrollment.	re to add any eligible dependents in the Family Information section prior to
MES	SA is not responsible for the costs shown.	
•	Medical	NO PLAN SELECTE
	* Selection Required	I don't want this benefit (waive) View Plan Options

- To cover a dependent, check the box next to their name and click continue.
- To remove a dependent, uncheck the box next to their name.
- Click "Continue".

Who will be covere	ed by this pla	IN COVE	red	
Adam Tests Employee	Sally Tests Sporse	Chloe Tests Daughter	Add Dependents	
Back to Benefits				Continue

 Select the benefit plan by clicking "Select". When finished electing all benefits, click "Continue" on the righthand side.

Adem Tests (broken) Adem Tests (broken) Adem Tests (broken) Adem Tests (broken) Ade Dependents New All Plans Side-by-Side		Your Info Your Benefits Envoli Complete
MESSA ABC Plan 1 Bue Crass Blee Shield of Mediagan Wew plan decade Plan Brachure	Vear Cost per month \$0, D0 * Tex Employee + Dependent Select	Your Cost \$0.00 per month \$0.00 Physiked selecting benefits? Click the button below to continue.
MESSA Choices \$2,000/\$4,000 deductible w/20% coinsurance, Saver Rx Bue Dass Blue Shield of Michigan () PPO Wew planderate P Pon Dechare	Voar Coal per month: \$0:00 ~ Tar Englope - Ospendere Select	Continue Not ready to complete your benefits enrollment? No problem, you can click the batton below to save your progress and return late. Save and Finish Later

Step 5 - Beneficiaries

- It's recommended that you designate at least one primary beneficiary.
 - Dependents will automatically appear, however, you may "Add New Beneficiary" if you'd like to designate someone other than a dependent.
 - o Percentage total must equal 100%.
 - When finished click "Continue".

Basic Ter	m Life			P	Yeur Info	
				Q	Your Benefits	
Please	choose your benefic	iaries		6	Erroll	
Primery B	eneficiaries			+	Bereficiaries	
	r estate as beneficiary, file process and property are distributed to the		such probate. Probate is the process by which a court verifies ficiaries.		Other Coverag	es
Nerve		Percentage			Review and Co	rfim
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	Total:	100.0000	14 III III III III III III III III III I			

Step 6 - Other Medical Insurance

- If you and/or a dependent are enrolled in MESSA medical coverage and have other medical coverage, you will be
 required to enter information about the other coverage.
- Click "Yes" next to "Current or Prior Coverages" and enter the following information.
- Once you have entered the information, click "Save".
- If you do not have other medical coverage, keep "Current or Prior Coverages" as "No" and click "Continue".

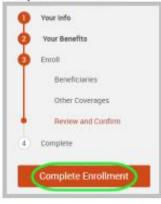
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Policyholder's Employer				
Policyholder's Employer Address		•	Other Covera	ages
Policyholders Employer Phone	2222-222-222			
Insurance Carrier's Name			Review and	Confirm
Insusance Castier's Phone	555-555-5555			
Coverage Start Date	rnmzddżygy	4	Complete	
Coverage End Date	mm/dd/ygy			
State/Country of Coverage	*	Ma	us Oa at	
Coverage Level	•		our Cost r month	\$0.00
Additional Info				
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Step 7 - Review and Confirm

 Now that you have elected all of your benefits, review your selections and scroll to the bottom of the page to view the "Participation" statement. Check the "I agree, and I'm finished with my enrollment" box.

Review and	Confirm				
Gran you have a		new, click the	"Complete Environ	rn" badten at the right sale of the	
PROCESSION OF THE PROPERTY OF	CO-MONETICS			Taur Total Cost \$0.00	Once You've Reviewed All Your Selections:
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MESSA	A ABC Plan 1 min	Chief Brief Street a		Continue for family	In benefits for which I are presently eligible, or for which I may became eligible, under my employer's group contract(s). If any deductors for the coverages listed above are required. Lucitorus such deductors form my earnings and Lucientiand that any premiums will be automatically deducted from my paycheck on a pre-for basis (if eligible) unless 1 submit a declination election.
	te i corretti ve deli pasi				Contry that the dependence land satisfy the eligibility others for group beceff coverage. Hence that I are responsible for
index Text		Fishing .	0		recentry that the argendents later usually the exposity correcting that period became and that i may be required to provide removing any encoded dependent immediately when that period becomes ineligible, and that i may be required to provide
inty free		Taxan I.	0-		proof of my dependent's eligibility
Title Test	R. Contraction	Incern	0 In 1000p		Diagree, and I'm finished with my enrolment

On the right side of the screen click "Complete Enrollment".



Step 8 - Confirmation Statement

You may view, email, or print your confirmation statement.

Your enrollment is complete!	
You may make changes to your elections until March 21, 2020	
Please view your enrollment confirmation statement and verify that your selections are correct.	
Click the "Print" button to print a copy of your enrollment confirmation statement for your records, click "Email" would like to make changes to your enrollment selection, click the "Edit Selection" button located under each plu	
MESSA is not responsible for the costs shown	
Your Confirmation Statement is ready	🛚 VIEW 🛛 📾 EMAIL 🛛 😝 PRI

REMINDER: All benefit elections must be accepted by your Benefits Administrator.